Kealoha Brandvold-Mensah

Accounting Manager, CPA

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SUMMARY

CPA and accounting manager with 9 years in corporate accounting, leading a 5-person team that closes the books for a $140M distribution company across 3 legal entities. Cut the monthly close from 11 working days to 6, delivered 4 audits with no material adjustments and moved reconciliations into BlackLine.

EXPERIENCE

Accounting Manager — Makai Crossing Distribution Co.

Honolulu, HI · Apr 2022 – Present

- Lead a team of 3 staff accountants and 2 AP/AR clerks closing the books for 3 entities with $140M in annual revenue.
- Rebuilt the close calendar and task owners in NetSuite, shortening month-end close from 11 working days to 6.
- Moved 210 balance sheet reconciliations into BlackLine with preparer and reviewer sign-off, clearing a 7-month backlog of stale items.
- Prepared the audit file and 120 PBC requests each year; the last 4 external audits closed with no material adjustments.
- Wrote a revenue cut-off checklist for 9 warehouses that removed $380,000 of recurring late-shipment reversals.

Senior Accountant — Kapolei Ridge Building Supply

Kapolei, HI · Jun 2018 – Mar 2022

- Owned the fixed asset register of 1,900 items and $46M in cost, tying depreciation to the ledger every month.
- Prepared monthly accrual and prepaid schedules for 60 vendor contracts, cutting audit questions on accruals by half.
- Built a 13-week cash forecast in Excel that the CFO used for 2 bank covenant reviews a year.

Staff Accountant — Windward Palms Property Group

Kailua, HI · Aug 2016 – May 2018

- Reconciled 14 operating and trust bank accounts for 22 residential properties each month.
- Recorded about 400 journal entries a month and posted tenant deposits within 2 working days.

SKILLS

Close and reporting: Month-end close, account reconciliations, accruals, flux analysis, consolidations

Controls and audit: SOX-style controls, PBC lists, audit coordination, segregation of duties

Systems: NetSuite, BlackLine, Microsoft Dynamics GP, Excel (Power Query, XLOOKUP, pivot tables)

Leadership: Team of 5, review and coaching, close calendars, process documentation

CERTIFICATIONS

Certified Public Accountant (CPA), Hawaii, 2019

EDUCATION

BBA, Accounting, Leeward Pacific University, 2016

Fictional example by FindAJobAI: the person, employers and numbers are invented.