Ottoline Carrasco-Whitfield

Budget Analyst

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SUMMARY

Budget analyst with 5 years in county government and healthcare, managing operating budgets totaling $240M across 14 departments. Built a monthly forecast that landed within 1.5% of actual spending for 2 straight years, and found $3.1M in recurring savings through variance reviews. Strong in Excel, Power BI and Oracle budgeting tools.

EXPERIENCE

Budget Analyst — Yolo Ridge County Budget Office

Sacramento, CA · Apr 2023 – Present

- Manage operating budgets for 14 departments totaling $240M, coordinating annual requests from 30 department contacts.
- Built a driver-based monthly forecast in Excel that came within 1.5% of actual year-end spending in FY2024 and FY2025.
- Found $3.1M in recurring savings by tracing overtime and vacant-position variances, adopted in the FY2026 budget.
- Wrote 12 budget briefings a year for the board of supervisors, cutting follow-up questions at hearings by about half.

Financial Analyst, Budget — Sierra Valley Health System

Roseville, CA · Jul 2020 – Mar 2023

- Prepared monthly variance reports for 22 clinical cost centers with $95M in combined annual expenses.
- Rebuilt the supply budget model using 3 years of volume data, reducing the gap between budget and actual from 9% to 4%.
- Automated the monthly budget-to-actual pack with Power Query, saving about 10 hours of manual work each month.

SKILLS

Budgeting: Operating and capital budgets, forecasting, variance analysis, position control, budget hearings

Analysis: Driver-based models, scenario planning, cost allocation, trend analysis, fiscal notes

Systems: Excel (Power Query, pivot tables), Power BI, Oracle EPM, Tyler Munis, SQL basics

Communication: Board briefings, department training, budget books, plain-language summaries

EDUCATION

B.S. Accounting, California State University, Sacramento, 2020

Fictional example by FindAJobAI: the person, employers and numbers are invented.