Wilhelmina Oyelaran-Pratt

Registered Health Information Technician (RHIT)

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CREDENTIALS

Registered Health Information Technician (RHIT), AHIMA, 2020

Certified Coding Associate (CCA), 2021

SUMMARY

RHIT with 6 years in a 280-bed hospital HIM department, covering chart analysis, release of information and outpatient coding support. Clear about 450 record deficiencies a week and keep release-of-information turnaround under 5 business days. Strong with Epic, 3M encoder tools and HIPAA disclosure rules, with 97% accuracy on the last 3 internal audits.

EXPERIENCE

Health Information Technician II — Lakeshore Mercy Hospital

Grand Rapids, MI · Apr 2021 – Present

- Analyze about 450 inpatient and outpatient charts a week for missing signatures, orders and dictation, routing each deficiency to the right provider.
- Cut delinquent records from about 310 to 120 in 9 months by sending providers a weekly deficiency digest and flagging charts at day 14.
- Process roughly 70 release-of-information requests a week, keeping average turnaround at 4 business days against a 30-day legal limit.
- Scored 97% or higher on 3 consecutive internal accuracy audits covering abstracting, indexing and disclosure logging.
- Trained 5 new technicians on Epic chart deficiency workflows and the department's 18-step disclosure checklist.

Health Information Clerk — Kentwood Family Health Center

Kentwood, MI · Aug 2019 – Mar 2021

- Scanned and indexed about 900 paper documents a week into the EHR with a misfile rate below 1%.
- Merged about 140 duplicate patient records during a 4-month master patient index cleanup.
- Answered about 25 patient record requests a day by phone and portal, verifying identity before every release.

SKILLS

Records Management: Chart analysis, deficiency tracking, abstracting, master patient index, retention schedules

Privacy & Release: HIPAA disclosure rules, authorization review, accounting of disclosures, subpoena handling

Coding Support: ICD-10-CM, CPT basics, 3M encoder, DRG validation support

Systems: Epic HIM, Cerner, document imaging, Excel reporting

EDUCATION

Associate of Applied Science, Health Information Technology, Grand Valley Community College, 2019

Fictional example by FindAJobAI: the person, employers and numbers are invented.