Leopoldine Varga-Ashcroft

Podcast Producer

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SUMMARY

Podcast producer with 6 years in audio, producing 2 weekly interview shows and 1 narrative series. Has shipped 210+ episodes on schedule, books 8-10 guests a month and edits in Pro Tools and Descript. Grew a client show's average completion rate by restructuring episode openings.

EXPERIENCE

Podcast Producer — Wickerbay Audio Studio

Chicago, IL · Mar 2022 – Present

- Produce 2 weekly client interview shows end to end, shipping 180+ episodes with 0 missed release dates.
- Book 8-10 guests a month through a pipeline kept 6 weeks ahead, with signed release forms for 100% of guests.
- Restructured episode openings around a 45-second highlight, raising a client show's average completion rate from 52% to 64%.
- Cut 3-4 short video clips per episode for social channels, helping 1 show double its YouTube subscribers in 12 months.

Associate Producer — WMQX Community Radio

Evanston, IL · Jul 2019 – Feb 2022

- Logged and cut tape for a daily 30-minute local affairs programme, preparing 5 segments a week.
- Produced a 6-part documentary series on neighbourhood food co-ops, managing 28 interviews.
- Ran remote recording sessions for 150+ guests with backup tracks on every call.

SKILLS

Production: Episode planning, guest booking, pre-interviews, scripting, release calendars

Audio: Pro Tools, Descript, Adobe Audition, iZotope RX, remote recording with Riverside

Publishing: Hosting platforms, show notes, chapters, transcripts, YouTube video podcasts

Business: Sponsor reads, music licensing, guest releases, audience reporting

CERTIFICATIONS

Pro Tools User Certification, Avid, 2023

EDUCATION

B.A. Communication and Media, Columbia College Chicago, 2019

Fictional example by FindAJobAI: the person, employers and numbers are invented.