Odalys Wetherbee

Probation Officer

Nashville, TN · odalys.wetherbee@example.com · (615) 555-0117 · LinkedIn

SUMMARY

Probation officer with 7 years supervising adult felony and misdemeanor caseloads of up to 85 people in a county court system. Writes about 10 presentence investigation reports a month, scored with the ORAS risk tool, and raised the share of clients completing supervision without revocation on my caseload from 58% to 71% over 3 years. Certified in motivational interviewing.

EXPERIENCE

Probation Officer II — Caney Fork County Adult Probation

Nashville, TN · Mar 2021 – Present

- Supervise a mixed felony caseload of 75 to 85 adults, completing office contacts, field visits and drug testing on the schedule each risk level requires.
- Write about 10 presentence investigation reports a month for 3 circuit judges, with sentencing recommendations adopted in roughly 80% of cases.
- Raised the share of my clients completing supervision without revocation from 58% to 71% over 3 years by pairing graduated sanctions with treatment referrals.
- Coordinate with 5 treatment providers and 2 workforce programs, placing 34 clients in paid employment within 90 days of intake last year.
- Testify at an average of 4 violation hearings a month, presenting documented compliance history and recommended responses.

Probation Officer I — Brentwood Hollow Municipal Court Services

Franklin, TN · Jun 2018 – Feb 2021

- Managed a misdemeanor caseload of 110 clients, including DUI and domestic violence offenders on court-ordered programs.
- Tracked 2,400 hours of community service a year across 12 nonprofit work sites, cutting unverified hours reports by half.
- Completed ORAS assessments for 300+ new intakes, flagging 45 high-risk cases for transfer to intensive supervision.
- Built a text-reminder log for court dates that reduced missed appointments on my caseload from 22% to 12% in 1 year.

SKILLS

Supervision: Caseload management, field visits, drug and alcohol testing, electronic monitoring, graduated sanctions

Assessment: ORAS, LSI-R, case planning, risk-needs-responsivity, criminogenic needs

Court work: Presentence investigation reports, violation reports, hearing testimony, court order review

Systems: Case management system (CaseloadPRO), NCIC/TCIC checks, Microsoft Office

CERTIFICATIONS

Tennessee POST-equivalent Probation Officer Certification, 2018

Motivational Interviewing Practitioner, 2020

CPR and First Aid

EDUCATION

B.S. Criminal Justice, Middle Tennessee State University, 2018

Fictional example by FindAJobAI: the person, employers and numbers are invented.