Esteban Alvarez

Program Manager

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SUMMARY

Program manager with 6 years coordinating cross-functional engineering and operations programs at a fintech company, working in Jira, Smartsheet and Asana. Ran the 5-team payments platform migration that launched on schedule and under its $1.2M budget, and built the risk tracking process now used across 4 programs. Known for keeping complex programs visible and on time without micromanaging teams.

EXPERIENCE

Program Manager — Ledgerline Financial Technology

Charlotte, NC · Apr 2022 – Present

- Led the payments platform migration program across 5 engineering teams and 2 vendors, delivering on the original 9-month schedule and $60K under the $1.2M budget.
- Built a cross-program risk register reviewed biweekly with 6 team leads, catching a vendor API delay 5 weeks before it would have blocked launch.
- Coordinated dependency planning for 4 concurrent programs sharing 2 platform teams, resolving resourcing conflicts before they caused schedule slips.
- Replaced 4 separate status decks with one Smartsheet program dashboard that cut the monthly steering committee prep time from 6 hours to 90 minutes.

Senior Project Coordinator — Ledgerline Financial Technology

Charlotte, NC · Jul 2019 – Mar 2022

- Coordinated 3 concurrent projects totaling 18 contributors across engineering, compliance and design for a card-issuing product launch.
- Tracked budgets across 3 projects worth $850K combined, flagging a vendor overage early enough to renegotiate the contract before it hit $40K over.
- Standardized project intake and status reporting across 2 departments, cutting the average time to kick off an approved project from 3 weeks to 1.

SKILLS

Program Delivery: Cross-team roadmapping, dependency management, risk registers, budget tracking, steering committee reporting

Tools: Jira, Smartsheet, Asana, Confluence, Microsoft Project

Methods: Agile and waterfall hybrid delivery, RAID logs, stakeholder mapping, change management

Business: Vendor management, resourcing, executive communication

CERTIFICATIONS

Program Management Professional (PgMP), PMI, 2022

EDUCATION

B.S. Business Administration, University of North Carolina at Charlotte, 2017

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